

令和7年度

一般選考

国際理解教室外国人講師（会計年度任用職員）

〈概要〉市立小学校の児童に、英語を通して自分の国や地域の文化などを教える外国人講師を募集。

応募資格

- (1) 就労制限のない在留資格のある外国人／帰化による日本国籍取得者
- (2) 英語と日本語の日常会話ができ、大学卒か同程度以上
- (3) 教育に熱意があり、児童生徒に親身に対応できる者

※なお、地方公務員法第16条の欠格事項に該当する次の方は応募できません。

- ①禁錮以上の刑に処せられ、その執行を終わるまで又はその執行を受けることがなくなるまでの者
- ②横浜市職員として懲戒免職の処分を受け、当該処分の日から2年を経過しない者
- ③人事委員会又は公平委員会の委員の職にあって、地方公務員法第5章に規定する罪を犯し刑に処せられた者
- ④日本国憲法施行の日以後において、日本国憲法又はその下に成立した政府を暴力で破壊することを主張する政党その他の団体を結成し、又はこれに加入した者

勤務条件

- (1) 勤務日・時間等 : 1日3～4時間、週2日
- (2) 勤務場所 : 市内小学校
- (3) 報酬 : 一時間3,000円
- (4) 雇用期間 : 令和7年4月上旬から令和8年3月25日
- (5) 通勤手当・旅費 : 支給します

選考方法

面接 : 面接日時・会場等については、応募者に別途連絡します。(令和7年1月予定)

応募方法

令和6年12月6日(金)(必着)までに

- (1) 申込書(別添様式①)
- (2) 履歴書(別添様式②、写真を添付)
- (3) 在留カードの写し(※帰化による日本国籍の方はパスポートの写し)
- (4) 110円切手を貼付した返信先明記の定形封筒

を、下記【国際理解教室担当】あて郵送。市庁舎への持ち込みは一切受け付けません。

※応募書類の返却は致しませんのでご了承ください。

応募書類送付先
及び
問合せ先

〒231-0005 横浜市中区本町6-50-10
横浜市教育委員会事務局小中学校企画課 国際理解教室担当
(Tel 045-671-3588、Fax 045-664-5499)

Standard Application

Year 2025

Foreign Instructors Wanted (Yearly Appointed Staff)

The Yokohama Board of Education is recruiting instructors to work in elementary schools for its International Understanding Program for public schools, teaching about their country & culture using English.

Qualifications

- (1) Nationality: All nationalities with valid working visa.
- (2) Education: College degree or equivalent and have conversational English and Japanese skills.
- (3) Must have interest in education and be able to work with children.

※Individuals who fall under the disqualification items in Article 16 below need not to apply.

- ①A person who has been sentenced to prison and who is still under the sentence or still subject to the condition/ restrictions of the sentence.
- ②A Yokohama City employee who has been summarily dismissed for gross misconduct and is still within the two year employment ban.
- ③A member of Human Resources Committee or Equity Committee who has committed a crime as prescribed in Chapter 5 of the Local Service Public Act.
- ④A person who subverted the Japanese Constitution or its enacted government through violence and/or has formed or joined a political party or an organization that exists or existed for such purposes, after the enactment of the Japanese Constitution.

Terms and Conditions

- (1) Working hours : 3 to 4 hours a day (morning), 2 days a week
- (2) Location : Yokohama public elementary schools
- (3) Pay/Remuneration : 3,000 yen/hour
- (4) Period of Employment : From early April 2025 to March 25, 2026
- (5) Transportation Allowance : Public transportation allowance provided

Selection Process

Applicants will be contacted individually regarding interview date, time, and place. (Sometime in January, 2025.)

Application Process

Submit these documents **by mail** to the address below **no later than Friday, December 6, 2024.**

- (1) Application Process Form (Attachment ①)
- (2) Resume (Attachment ② with attached photo)
- (3) A copy of your residence card (※for naturalized Japanese, copy of passport)
- (4) A self-addressed envelope with an 110 yen stamp attached

※1 *Refrain from bringing the documents by hand*

※2 *Please note that submitted documents will not be returned*

Send the above
documents to:

6-50-10 Hon-cho Naka-ku, Yokohama 231-0005
Yokohama Board of Education Elementary & JHS Planning Division
(Tel 045-671-3588 / Fax 045-664-5499)

**Standard
Application
Form ①**

Application Process Form
for 国際理解教室外国人講師

I, _____ (*write your name*)
would like to apply for the position of International Understanding Instructor.

What days can you work? (circle) Mon Tue Wed Thu Fri

The following are “Conditions of Ineligibility (Local Service Public Act Article 16)”

【欠格事由の確認】(上部の【意向確認】において、任用を希望しない場合は、署名不要です。)

・ A person who has been sentenced to prison and who is still under the sentence or still subject to the condition/ restrictions of the sentence

(禁錮以上の刑に処せられ、その執行を終わるまで又はその執行を受けることがなくなるまでの者。)

・ A Yokohama City employee who has been summarily dismissed for gross misconduct and is still within the two year employment ban

(横浜市職員として懲戒免職の処分を受け、当該処分の日から2年を経過しない者。)

・ A member of Human Resources Committee (人事委員会) or Equity Committee (公平委員会) who has committed a crime as prescribed in Chapter 5 of the Local Service Public Act

(人事委員会又は公平委員会の委員の職にあつて、地方公務員法第5章に規定する罪を犯し刑に処せられた者。)

・ A person who subverted the Japanese Constitution or its enacted government through violence and/or has formed or joined a political party or an organization that exists or existed for such purposes, after the enactment of the Japanese Constitution

(日本国憲法施行の日以後において、日本国憲法又はその下に成立した政府を暴力で破壊することを主張する政党その他の団体を結成し、又はこれに加入した者。)

I confirm that I have not met the above criteria and that there are no errors in the application form.

地方公務員法第16条の欠格事項に該当しないとともに、当申込書の記載事項に相違ない旨申し上げます。

(Sign: _____) (/ / 2024)

**Standard
Application
Form ②**

International Understanding Education

Application Resume

(Date: _____)

Paste a photo ID

3cm x 4cm

(include a separate

loose photo)

Last Name: _____	First Name: _____	Middle Name(s) _____
Full Name, in Katakana: _____		
Address (write in Japanese): _____		
※We will send a letter with the result to the address you provide.		
Telephone Contact: Home: _____ Cell: _____ Email: _____		
D.O.B: Yr / Mo/ D _____/_____/_____	Age: _____	Nationality: _____
Place of Birth: Country: _____		City: _____
Visa Status: _____		
Work restrictions/limit: No / Yes (please explain below) (_____)		

Languages: (describe level: beginner/ intermediate/ advance/ etc.) 	Certificates / Licenses:
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(1) Education:		
Name of School	Degree/Diploma received	Date attended

(2) Professional Work Experience:

(Write a summary of your duties and responsibilities)

Date	Place of Employment	Title/Duties

(3) International Education Program is about teaching your culture through English.

Please answer the following questions to the best of your ability based on your work experiences.

1. How is teaching English different from teaching culture through English?

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2. What aspects about your culture do you think are interesting for young learners (ages 6 to 12)?

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3. What are some challenges and difficulties in teaching young learners (ages 6 to 12)?

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4. What do you want the students to learn from your International Understanding Education class?

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End of questionnaire